

Transfer to Secondary Education-September 2024

Apply online for your child's secondary school place

IMPORTANT

It's time for you to apply for a secondary school place for 2024

Parent/Carer of a year 6 child

Open your camera application
on your phone and scan the
QR code below



Dear Parent/Carer

Our records show that you have a child in year 6 living at this address. If this is correct then It is time for you to apply for a secondary school place for your child. **It is very important that you do this by 31 October 2023.**

Full guidance and information about schools in the city is contained in the 'Going to School in Nottingham 2024/25' e-booklet and separate Appendix 1 which can be found on our website.

How to Apply

Applying online is the quickest and easiest way to apply. Simply scan the QR code in the top right of this letter or head over to www.nottinghamcity.gov.uk/startingsecondary to help you get started on the citizen Portal. If you already have an account, you can simply log back in, review your details and apply safely and securely. Making changes online are easy too, as you can log back in and review your application and re-submit up until the closing date of **31 October 2023**. You will also receive an email confirming that we have received your application or any subsequent changes, giving you total peace of mind.

If you do not have internet access at home, you can request an application form by telephone on 0115 841 5568 or by email at schooladmissions@nottinghamcity.gov.uk

All parents/carers who apply online **by 31 October 2023** will receive **their outcome by email on Friday, 1 March 2024**, which is the National Offer Day. Parents/carers, who apply on a paper application form, will be sent a letter by second-class post on 1 March 2024, so you should receive your letter by **6 March 2024**.

Important Information

In previous years a small number of parents/carers have made their application on Nottinghamshire County Council's website in error. **If your application is made to the wrong authority it will not be considered. Consequently any application you make after the closing date will be considered as late. Late application decisions will not be made until after 1 March 2024 and your child may not be offered a place at your preferred school.** If you do not live in the Nottingham City area, you will need to apply via your home Local Authority for your application to be considered correctly.